



Virginia Area World Service Committee (VAWSC) Meeting Minutes

WebEx - Hosted by Becky D.

August 7, 2021

9:00 am to 1:45 pm

Opening:

- Area Chair, Tom Spillman, opened the meeting with a moment of silence followed by the Serenity Prayer, reading of Concept One, and reading of the Purpose of VAWSC.

Welcome and Introductions:

- Tom expressed a huge thank you to Becky and Cheryl for making this virtual meeting possible
- Attendance was taken and the VAWSC roster was updated through WebEx polling
- VAWSC Members present: Terry Woodside, Tom Spillman, Stacy Lewis, Rick Arsenault, Laura Lovern, Christy Boone, Bruce Burrows, Ann Fletcher, Chris Batchelder, Stephanie Page, Wendy Rowden, Valerie Palamountain, Phyllis Fabian, Katherine Pabody, Sophie Luu, Kathryn Holland, Susan Watkins, Rosemary Reed, Mary Foster, Sean Millington, Debbie Polston, Ann Gorrell, Randi Murdock, Debbie Teer, Alice Jones, Becky Dimon, Regan Knutson, Fran Brune, Duane Faircloth, Diana Austin, Cindy MacFarlane, Cheryl Pritchett
- VAWSC Members absent: Ginny Kelly, Sue Vencill, Ami Smith, Gail Kropf, Joanna Charlton, Shannon Howard, Samantha Harden, Ellie Fetterly, Paula Stallard, Jenks Hobson, Joyce Maxwell, Sheri Turner
- **Minutes:** Emailed by Laura Lovern
- **Motion was made by** Bruce B. and seconded by Christy B to approve the minutes from the 3-6-2021 VAWSC meeting. MOTION CARRIED unanimously by poll vote, no opposition, no abstentions.

Treasurer's Report: Bruce B. – available upon request

- We are behind about \$3,000 in contributions compared to the same time last year. Our expenses are down, but we do need to have contributions continue to be made
- We are in good financial health
- Bruce is expecting a positive outcome to the IRS issue and we can expect the money back
- 2022 draft budget note – it's reasonable and achievable, we just don't have all of the numbers to put into it
- The budget has been drafted to include in person Assemblies. There is a penalty for not using the hotel, under the terms of our contract. The penalty for canceling with the hotel for Fall 2021 Assembly was \$6,200
- **Motion** was made by Laura L. and seconded by Terry W. to accept the treasurer's report. MOTION CARRIED – poll vote.

- **Motion** was made by Debbie P. and seconded by Sean M. to accept the 2022 Area Budget. MOTION CARRIED – poll vote.

Delegate’s Report: Terry W.’s report available upon request

- Terry welcomed Susan W. as the new DR for Fairfax District
- Congratulations to Val P. on her candidacy for Southeast Regional Trustee
- Electronic Meeting Thought Force - Nobody has to change anything at all right now
- WSO Finances – expenses were low and contributions are lower than they had hoped; literature sales for the first half of 2021 have higher than expected
- WSO is still operating on a deficit budget
- Terry will be holding 3 monthly training sessions this fall for new DRs – DR 101; will discuss group records changes, Alateen responsibilities, District treasuries, responsibilities at District and Area levels, etc.
- 2021 World Service Summary has not been released yet, but coming soon
- 2022 WSC will be held April 26 – 30, 2022 in Tarrytown, NY. Expecting this to be face to face

VAWSC Discussion:

- We are still having issues with information being distributed through our links of service. Suggestions appreciated! The links of service only work if every link performs its function.
- While we paid a penalty to the hotel for canceling the in-person Assembly, if we had waited any longer to decide, the penalty would have been in excess of \$9,000
- **Area Electronic Meeting Policy update** – Areas have a year to develop a policy on electronic meetings; currently they have no representation at any service level, and are not voting members. An Electronic Area will be created and each Area will need to create their own Policy. (See notes from Virginia Area Transforming Electronic Meetings)
- **MOTION** was made by Kathryn H. and seconded by Sophie L. to approve the Thought Force’s motion, as amended, that the VAWSC approve the formation of a Task Force to prepare a motion to take to the Fall 2021 Virginia Area Assembly to develop a Policy for the Virginia Area to accommodate the transformation of Electronic meetings to Al-Anon Family Groups beginning sometime in 2022, in accordance with the 2021 WSC guidance. This Task Force will prepare the motion, submit it to the Area Officers in advance of the March 2022 VAWSC. The Area Officers will place the Task Force’s motion on the Agenda and send it to the VAWSC meeting in preparation for a Spring 2022 Assembly vote. MOTION CARRIED – poll vote.
- Tom gave thanks to everyone for their participation in our virtual poll to nominate Val P. as a candidate for Southeast Regional Trustee
- **MOTION** was made by Terry W. and seconded by Becky D. to approve Valerie Palamountain’s application for the Volunteer Board of Trustees as the Southeast Regional Trustee. MOTION CARRIED – poll vote.
- **Area Job Descriptions** – Area Officers were asked to review their official Job Description and make edits as deemed appropriate, and three Job Descriptions were added. They are posted on the website

and everyone is encouraged to review them while considering upcoming service commitments to the upcoming Panel 62.

- Area Communications Coordinator – new position responsible for virtual meeting platforms, training, etc.
- **Motion** was made by Sophie L. and seconded by Debbie P. to accept the Area Communications Coordinator Job Description. MOTION CARRIED – poll vote.
- Area Treasury Assistant – new position to assist the Area Treasurer because the Treasury work has become more involved in recent years, and in case the newly elected Treasurer doesn't have all of the necessary skills upon initially taking office. The position will be designated as non-voting and may or may not be needed. It is being created as a way for us to make use of special skills in our members who may not have been DRs in the past.
- **Motion** was made by Sophie L. and seconded by Susan W. to accept the Area Treasurer's Assistant Job Description, as amended. MOTION CARRIED – poll vote.
- Assembly Coordinator – this is not a new position but has never been recognized as a voting position. The Job Description has been revised to include voting rights.
- **Motion** was made by Kathryn H. and seconded by Laura L. to accept the Area Assembly Coordinator Job Description. MOTION CARRIED – poll vote
- **Motion** was made by Alice J. and seconded by Phyllis F. to accept all other existing Area Job Descriptions, as revised by the current holder of the position. MOTION CARRIED – poll vote

Fall 2021 Assembly Agenda:

- Fall 2021 Assembly will be held virtually
- Fall agenda reviewed
- We will have an advance Tech Team/Officer/Assembly meeting again on Friday night, in addition to the Officers' Meeting
- Tom will update the Agenda based on today's VAWSC discussions
- Spring 2021 Assembly evaluations were positive overall
- DR reports will be posted in advance, and in lieu of oral reports. We will hold Q&A only. Same for coordinators.

Area Update Reports: (most available upon request)

- Area Convention – Val P. – August 12-14, 2022 in Charlottesville at DoubleTree Hotel; speakers are being booked, and workshop positions are being filled. Convention handouts will be posted online rather than distributed on paper
- AAPP – Stacy L. – Workshops are being scheduled for the fall, but there is concern about Covid again. DRs, please provide feedback about your certification and training needs
- Literature/Forum – Ann F. – Welcome Newcomers is now available electronically. Forum sales continue to drop

Closing – Tom closed the meeting with a thank you and the Al-Anon Declaration

Respectfully submitted,

Laura Lovern

Area Secretary

Upcoming Dates: 2021-2022

2021

October 11th	Fall assembly Advance Meeting	WebEx
October 16-17th	Fall Assembly	WebEx
October 21st	Fall Assembly Recap Meeting	WebEx

2022

January 8th	Area Officer's Meeting	Doubletree, Midlothian
August 12-14th	Area Convention	Doubletree, Charlottesville

Agenda Acronyms:

AAPP	Area Alateen Process Person
ADR	Alternate District Representative
AFA	Al-Anon Faces Alcoholism
AIS	Al-Anon Information Service
AGR	Alternate Group Representative
AMIAS	Al-Anon Member Involved in Alateen Service
ASC	Al-Anon Service Center

CAL	Conference Approved Literature
DR	District Representative
ESAC	Eastern Seaboard Alateen Conference
GR	Group Representative
LDC	Literature Distribution Center
LRPC	Long Range Planning Committee
MEAC	Mid-Eastern Alateen Conference
SERDGT	Southeast Regional Delegate Get-Together
VAWSC	Virginia Area World Service Committee
WSO	World Service Office
WSC	World Service Conference